

29th September, 2022

To,
BSE Limited
Phiroze Jeejeebhoy towers,
Dalal Street,
Mumbai-400 001.

Scrip ID/ Code: FOCUS/543312

Sub : Proceeding of 15th Annual General Meeting of the Company

Ref : Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements),
2015

Dear Sir,

Pursuant to Regulation 30 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we are pleased to enclose herewith proceedings of the 15th Annual General Meeting of the Company held on 29th September, 2022.

Kindly take the same on your records and oblige.

Thanking you,
Yours faithfully,

For FOCUS BUSINESS SOLUTION LIMITED


MOHAMEDYASEEN MUHAMMADBHAI NATHANI
Managing Director
DIN: 02759578



Date: 29th September, 2022
Place: Surat

SUMMARY OF PROCEEDINGS OF THE 15th ANNUAL GENERAL MEETING

Present

Director:

Mr. Mohamedyaseen Muhammadbhai Nathani	- Managing Director & Chairman
Mr. Mohamedamin Mohammad Nathani	- Whole Time Director
Mr. Pareshkumar Arjanbhai Patel	- Independent Director

In Attendance:

Ms. Dinal Kansadwala	- Company Secretary & Compliance Officer
Mr. Mohammed Ilyas Shaikh	- Chief Financial Officer
Mr. Dhaval Master	- Scrutinizer

Dear Sir/Madam,

The 15th Annual General Meeting (AGM) of the Company M/s Focus Business Solution Limited was held on Thursday the 29th September, 2022 and the meeting Commenced at 11:30 A.M at the registered office of the Company situated at 703, Rajhans Complex, Nr. Kadiwala School, Ring Road, Surat, 395002 Gujarat, India.

Mr. Mohamedyaseen Muhammadbhai Nathani was appointed as Chairman of the Meeting. He has disclosed his interest in Item No. 2, and has stepped down as the chairman for that resolution. For the Item No. 2, Mr. Pareshkumar Arjanbhai Patel appointed as the chairman. After declaring the quorum to be present, the Chairman calls the Meeting to order.

The Chairman informed the members, that the Board of Directors have appointed Mr. Dhaval Master, Practicing Company Secretary, Surat as the Scrutinizer to scrutinize the remote e-voting process as well as the voting though ballot conducted at the AGM.

The Chairman informed the Members with respect to the business to be transacted at the Meeting as per Notice of the 15th AGM of the Company.

The following business was transacted at the Meeting.

Ordinary Resolution:

1. Adoption of Audited Financial Statement of the Company, for the Financial Year ended March 31, 2022 along with the Auditor's Report and Board Report thereon.
2. Appointment of Mr. Mohamedyaseen Muhammadbhai Nathani (DIN:02759578) as a Director who retires by rotation and being eligible, seeks reappointment

With the Consent of Shareholders, the notice convening the AGM along with director's report, auditor's report and management discussion and analysis report were taken as read.

After that Chairman has informed members about the current financial condition/performance of the Company and also about the outline of future activities of the Company. During the meeting the Chairman has answered to all the queries raised by the members.

The Chairman informed the Members that in compliance with the provisions of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), the Company has provided to the Members the facility to cast their vote through remote e-voting means and members who were present in the AGM, either in person or through proxy, and who did not cast their vote by remote e-voting were given the facility to cast their vote through Polling/ Ballot Paper.

Company secretary then instructed members about how to fill ballot papers and after that proposed one by one all resolution of the AGM.

Mr. Dhaval master, Practicing Company Secretary, Surat distributed the ballot papers to the Shareholders present in the meeting to cast their votes by putting the same in Ballot Box.

Sufficient time was afforded to the Members to vote and after ensuring that all members had cast their vote, the scrutinizer took custody of the Ballot Box to scrutinize the Ballot papers.

The Chairman informed the members that scrutinizer's report on voting through ballot paper and through e-voting shall be submitted to stock exchange in due course.

Pursuant to Regulation 44(3) of the SEBI (LODR) Regulations, 2015, voting results of 15th Annual General Meeting shall be submitted to the Stock Exchange, shall also be uploaded on the Company's official website www.focusbsl.com and shall also be placed at the registered office of the Company.

The Chairman thanked all the members for their active participation and announced the formal closure of the 15th Annual General Meeting of the Company.

For FOCUS BUSINESS SOLUTION LIMITED


MOHAMEDYASEEN MUHAMMADEHAI NATHANI
Managing Director
DIN: 02759578



Date: 29th September, 2022

Place: Surat